



Salttillo High School Plan for Re-Opening for the 2020-21 School Year

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“Control what you can control and be flexible”



Registration

- ***Returning students*** that were enrolled at Saltillo HS or Guntown at the close of the 2019-2020 School Year ***WILL NOT*** have to provide a Mortgage Document as long as they have not moved, but will have to provide 2 current utility bills and a copy of the parent/guardian's driver's license.
- ***New students*** that were enrolled in another district at the close of the 2019-2020 School Year ***WILL*** have to provide a Mortgage Document or Lease Agreement, 2 current utility bills, and a copy of the parent/guardian's driver's license .
- All students will have to have the completed Enrollment Forms for registration and those can be found online on the District Website.
- Student schedules will be available to be picked up on the following dates once Enrollment Forms have been turned in:
 - Seniors - Monday, July 27th - 9:00-12:00
 - Juniors - Tuesday, July 28th - 9:00-12:00
 - Sophomores - Wednesday, July 29th - 9:00-12:00
 - Freshmen - Thursday, July 30th - 9:00-12:00
 - Open - Friday, July 31st - 9:00-12:00
- Seniors will be able to purchase their Parking Permits on Monday, July 27th from 9:00-12:00 for \$10 once they have registered, as well as, pay \$50 for their "Paint and Park Opportunity" to paint their parking spot if they choose.
- Juniors will be able to purchase their Parking Permits on Tuesday, July 28th from 9:00-12:00 for \$10 once they have registered.
- Dual Credit fees can be paid at Registration.
- ***Students will have to declare an Enrollment Status at Registration - Distance Learner or On-Campus Student.***



2020-2021 School Calendar

Fall Semester (1st Semester)

- Aug. 3-5th - Teacher Professional Development Days
- Aug. 6th - Students' First Day
- Sept. 7th - Labor Day Holiday
- Oct. 9th - 1st Nine Weeks Ends (Deadline for changing Enrollment Status)
- Oct. 12th - Columbus Day Holiday
- Oct. 13th - Pro. Dev. Day (Teachers Only)
- Oct. 15th - 1st Nine Weeks Report Cards
- Nov. 23-27th - Thanksgiving Holidays
- Dec. 17th - 1st Semester Exams Begin
- Dec. 18th - 1st Semester Exams End (60% Day) (Deadline for Changing Enrollment Status)
- Dec.. 21 - Jan. 1st - Christmas Holidays

Spring Semester (2nd Semester)

- Jan. 4th - Pro. Dev. Day (Teachers Only)
- Jan. 5th - Students Return
- Jan. 14th - 2nd Nine Weeks Report Cards
- Jan. 18th - Martin Luther King, Jr. Holiday
- Feb. 15th - Presidents' Day Holiday
- Mar. 8-12th - Spring Break
- Mar. 17th - 3rd Nine Weeks Ends (Deadline for changing Enrollment Status)
- Mar. 25th - 3rd Nine Weeks Report Cards
- Apr. 2nd - Good Friday Holiday
- Apr. 5th - Easter Monday
- May 20-21st - 2nd Semester Exams Begin
- May 22nd - Graduation
- May 24th - 2nd Semester Exams End (60% Day - Last Day for Students)
- May 25-26th - Pro. Dev. Days (last Days for Teachers)
- May 31st - Memorial Day Holiday

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2020-2021 Saltillo High School Daily Schedule

7:30 - Teachers Arrive

8:00-8:15 - Student Arrival/Breakfast - Students will go directly to their 1st Block Class. If a student is eating a School Breakfast, they will take it with them to their 1st Block Class

8:15-9:30 - 1st Block - Sanitation of building will take place while students are in class

9:30-9:40 - Transition - Girls dismissed first, Boys dismissed second to limit numbers in hallways at one time

9:40-10:40 - 2nd Block

10:40-10:50 - Transition

10:50-12:10 - 3rd Block/1st Lunch

11:50-12:10 - 1st Lunch

12:10-12:20 - Transition

12:20-1:40 - 4th Block/2nd Lunch

12:20-12:40 - 2nd Lunch

1:40-2:00 - Dismissal

2:00-4:00 - Activities, Teacher Planning, & Virtual Learning Periods

2:00-3:00 - Teacher Planning

3:00-4:00 - Virtual Learning Block

- Visitors will not be permitted on campus or in the building until 2:00 and will have to have an appointment. Visitors will need to check in with Mr. Phillips at the front door and will have to have their temperature checked prior to entering the building.



New Members to Our Tiger Family

- Levi Cox - College and Career Readiness/Assistant Football
- Kellie Dillard - English
- Alyssa Kelley - SPED Inclusion
- Layne Michael - Math/Assistant Football and Track
- Karley Miller - SPED Inclusion
- Kelsey Miller - SPED Inclusion/JV Cheer
- Cole Morse - History/9th Grade Baseball
- John Vines - English/Archery
- Carley Wilkerson - History/ Assistant Girls' Basketball and Cross Country

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Reasons for Changes to the Saltillo High School Daily Schedule



- Maintains a safe and healthy learning environment for staff and students in hopes of keeping school open all year
- Will better enable us to attempt to adhere to social-distancing guidelines and recommendations on a campus with nearly 1,000 people
- Allows more time for teachers to plan and implement a Hybrid model of learning for both On-Campus and Distance Learning students
- Allows more time for the sanitation and disinfection of High-Traffic and High-Touch areas
- Reduces the amount of student movement to better adhere to social-distancing guidelines and recommendations
- Provides parents with the options of distance learning or traditional on-campus learning for their child
- Reduces class sizes to better adhere to social-distancing guidelines and recommendations in the classroom
- Allows all of us to begin returning to a sense of normalcy



Dismissal

- SHS will begin dismissal at 1:40 each day.
- Car Riders/Student Drivers that are leaving at 1:40 will need to use the right lane leaving campus and will need to turn right onto “Old 45” (145).
- Bus Dismissal will take place in two groups. Bus riders will load the bus that takes them home.
Buses will be dismissed as follows:
 - Group A - GMS 1:40 Group B - SHS 1:40
 - Group A - SHS 1:50 Group B - GMS 1:50
 - Group A - SES 2:00 Group B - SES 2:05
 - Group A - SPS 2:10 Group B - SPS 2:15
- Students involved in extracurricular activities/athletics will follow the schedule approved by their sponsors/coaches and the administrators for the dismissal of those students.
- Seniors with Senior Leave could be dismissed by 10:40.
- Buses will be sanitized at the end of each route daily.



Distance Learners and On-Campus Students

- Students would need to indicate whether they intended to be a Distance Learner or an On-Campus Student at Registration. We would call this their “Enrollment Status”. Their Enrollment Status has to remain the same for a Nine Weeks Grading Period, meaning that if a student chooses to be a Distance Learner for 1st Nine Weeks, they cannot attend On-Campus classes, functions, or meetings during the school day for the 1st Nine Weeks.
- Distance Learners would access all assignments and lessons for the classes on their schedule through each teacher’s Google Classroom for the nine weeks grading period.
- If a Distance Learner needed to meet with a teacher, they would have the option of meeting with that teacher using ZOOM, Google Meet, or in-person at a scheduled time between 2:00-4:00.
- Meeting for such things as graduation supplies, class rings, clubs, etc. would be held from 2:00-4:00 for Distance Learners.
- On-Campus Students would attend classes on-campus and in-person 5 days a week from 8:15-1:40.
- On-Campus students will be physically present at school with modifications to follow CDC guidelines and MSDH recommendations.
- Students who have an Activity Period class for extracurricular activities such as Theatre, Chorus, Band, Dance, Cheer, and/or all Athletics will follow the schedule agreed upon by those coaches/sponsors and the administrators at SHS for practices and dismissal.
- If a student wishes to change their “Enrollment Status”, they cannot do so until the end of the current grading period.



Transition Between Classes

- On-Campus Students will have 10 minutes in between classes for class change.
- Girls will be dismissed from class first and will have 5 minutes to get to their next class. After 5 minutes, boys will be dismissed and will have 5 minutes to get to their next class.
- This will hopefully limit the number of students in the hallway at one time to help maintain social-distancing.
- The school store will be open in between 1st and 2nd Block and again in between 2nd and 3rd Block. Teachers will be on duty to maintain a consistent flow of traffic.
- Since we are having to limit the amount of traffic in the hallways at one time and in the Commons areas to promote social-distancing, we will not be having a Break this school year.



Face Masks

- Face Masks are required at this time. SHS will continue to monitor and follow guidelines and recommendations set forth by the district, the CDC, and MSDH.
- Staff and students will be required to properly wear face masks when in the hallways during class transitions and going through the lunch line.
- Staff will be required to wear face masks when working individually with a student or with small groups.
- Face Masks have been ordered for all staff with an approved SHS logo. Similar Face Masks will be available to the students and general public for purchase.
- Disposable face masks will be available as needed.
- Students are welcome to wear face masks or face shields from home, but any designs, logos, or phrasing that appears on those face masks would have to be appropriate for school.



Cleaning and Sanitizing Protocols

- High-Traffic or High-Touch areas on campus will be cleaned during each class period once students are in class.
- Mrs. Linda and Mr. Kelly will have a cleaning schedule that they will follow during the school day, and Mr. Shelly's crew will clean in the afternoons once students and teachers are gone for the day.
- Sanitation products being used have been deemed as appropriate products for combatting the COVID-19 virus.
- Teachers will have cleaning supplies in their classrooms at their disposal to use for each class change.
- Online materials will be used when at all possible in the classroom.
- Teachers will limit the sharing of classroom materials as much as possible, but will also have sanitation and disinfecting supplies available to sanitize those materials as often as necessary.
- Buses will be sanitized daily after each route.



Visitors on Campus

- Visitors will only be allowed on campus from 2:00-4:00 with a scheduled appointment.
- Visitors will have to check in with Mr. Phillips at the front door and will be required to have their temperature checked before entering the building. Any visitor with a temperature of 100.4 or higher will not be allowed in the building.
- Distance Learners who are coming to campus from 2:00-4:00 to meet with a teacher, take a test, etc. will follow the same procedures as a visitor - they will have to have a scheduled appointment and submit to a temperature check before being allowed to enter the building.
- Visitors may be asked to wear a mask before entering the building.



Health and Safety Protocols for Staff and Students

- Saltillo Pharmacy was kind enough to donate 8 infrared thermometers to SHS.
- Thermometers will be placed at the front door with Mr. Phillips, in the main office with Mrs. Dena, in Nurse Justice's office, Mr. Gardner's office, and 4 classrooms (2 upstairs and 2 downstairs).
- SHS will be conducting periodic temperature checks of staff and students.
- We are asking parents to check their child's temperature prior to sending students to school. If a student has a temperature of 100.4 or higher, they must be kept at home until they are fever free for 24 hours without fever reducing medications.
- Prior to arriving at work each day, we are asking all staff members to take their temperature. If a staff member has a temperature of 100.4 or higher, they must stay home until they are fever free for 24 hours without fever reducing medications.
- SHS will provide an isolation area for sick students awaiting parent pick-up.
- A student or employee who tests positive for COVID-19 shall be quarantined at home for 14 days.
- There will be no large gatherings or events held where social-distancing cannot be practiced.



Communication - Family and Community Support

- Provide consistent communication with parents and community using media such as Remind, Twitter, and the district website.
- Provide training sessions to parents in the use of Google Classroom.
- Encourage parents to maintain/update current contact information.
- Students can access online textbooks and learning apps via ClassLink.
- Google Classroom and Google Meets will be utilized for distance learning.
- Students will be provided with instruction on how to use Google Classroom.
- An email address will be established for SHS in order to assist parents with questions concerning distance learning.
- All staff emails are firstname.lastname@leecountyschools.us and are the quickest and easiest way to communicate with teachers and staff.



Frequently Asked Questions

- Will attendance be taken?
 - SHS will take attendance for all students participating in traditional and distance learning.
- Is distance learning an option for students?
 - Parents will have the options of enrolling their student in distance learning/home-based instruction (Distance Learner) or traditional instruction (On-Campus). Parents who chose distance learning must enroll their child for a Nine Week Grading Period.
- What about grading?
 - Assignments will be graded for On-Campus and Distance Learning students using the traditional grading scale established in policy IHE.
- What if school closes due to COVID-related illness?
 - The superintendent may be required to close a school and/or the district due to a possible outbreak. If this is required, all students will be provided instruction through virtual learning activities and/or printed packets.
- Will students be required to wear a mask?
 - Students and staff are required to wear masks.
- Will there be large group assemblies?
 - There will be no large group assemblies where social distancing cannot be practiced. Further details will be released concerning extracurricular activities, events, athletics, ballgames, pep rallies, etc.



Frequently Asked Questions (cont.)

- Will SHS allow visitors and volunteers?
 - SHS has established the following protocol for visitors entering the building:
 - Call the school and schedule an appointment between 2:00-4:00 pm.
 - Temperature screening will be performed at the front door for all visitors.
 - Face masks and coverings will be required when entering the building.
 - NON-ESSENTIAL VISITORS WILL BE LIMITED!
- What is the plan for Breakfast and Lunch?
 - Breakfast will be Grab and Go and students will eat in their 1st Block class. Lunch will be divided into 2 lunch periods at the end of 3rd Block and the beginning of 4th Block. A student's lunch will be determined once all schedules are completed and class sizes have been set and balanced. Seating will be assigned and social-distancing will be practiced.
- Will students be able to use the water fountains?
 - Water will be made available and SHS is looking at installing water-filling stations for students to refill their own personal water bottles.
- Will students with IEPs/504 Plans continue to receive accommodations?
 - Student services will be managed by the IEP committee or the 504 Plan due to the highly individualized nature of these accommodations. SHS teachers have already begun the process of contacting students and parents.
- What about the first day of school?
 - The first day of school will be a regular school day. Students will follow their schedule and report to their Homeroom Class by 8:15. Further information and guidance will be released concerning Senior Parade for On-Campus students.



Frequently Asked Questions (cont.)

- Will SHS still have Open House and Parent Conferences?
 - SHS will determine how and/or if Open house will be held at a later date and share that information through Remind, Twitter, and on the District/School Website. Parent-teacher conferences will be held virtually, by phone, or in-person from 2:00-4:00 during the school week.
- Will SHS continue to provide Bus Transportation?
 - Yes, the use of face coverings is strongly encouraged for anyone using school transportation. Buses will be disinfected after each route. We may require family members to sit with one another to maintain CDC guidelines.
- Will students be allowed to participate in athletics/activities?
 - SHS will follow all rules and regulations provided by the MHSAA.
- What will classrooms look like?
 - Classrooms will be structured to support social-distancing and routinely sanitized throughout the school day. Each teacher will have their own set of classroom sanitizing and disinfecting supplies.



One last thing...

We know that we are most certainly marching into the unknown where there are as many questions as there are answers. We understand there will be apprehension and concern. We also hope that you understand that we have put a great deal of thought, prayer, and care into making decisions that we felt are in the best interests of everyone concerned - our kids, our teachers, and our parents.

We have missed being together. We have missed the relationships we share with one another. We are excited about the prospects of being back together once again and rising to meet the challenges we will all be facing.

We will continue to provide information as best we can, and all that we ask for in return is your patience and understanding. There are no blueprints or guidebooks for this other than doing what we feel is best for everyone concerned.

And remember, if no one has told you yet today that they love you, know that we love you, and we look forward to an exciting year together!

- SHS Tiger Family